



2010 BUILDING EXCELLENCE AWARDS

# CALL FOR ENTRIES

**Accomplishments. Recognition. Inspiration.**

APRIL 23, 2010



# BE BUILDING EXCELLENCE AWARDS



## Deadline for Submissions:

**February 5, 2010,  
4:00 pm**

Grand Valley Construction Association  
Building Excellence Awards  
25 Sheldon Drive,  
Cambridge ON N1R 6R8  
BEawards@gvca.org

All entries must be submitted with a completed submission form and related documents as indicated in this nomination package.

## See you at the 2010 Building Excellence Awards

**April 23, 2010**  
Bingeman's  
Kitchener, Ontario

## Accomplishments. Recognition. Inspiration.

The 2010 Building Excellence Awards recognizing outstanding construction projects by GVCA members is here. It's time to show us – and the world – your very best.

It takes a team to create a better building – a team of contractors, subs, suppliers and manufacturers who provide their knowledge, expertise and professionalism at every step of the way to ensure success. Now is the time to reward them. Submit your project today.

## THERE ARE 26 AWARDS TO BE WON

Category	Divisions*	Awards
<b>Industrial</b>	<ul style="list-style-type: none"> <li>• Less than \$750,000</li> <li>• \$750,000 to \$2 million</li> <li>• \$2 million to \$10 million</li> <li>• More than \$10 million</li> </ul>	Excellence & Merit
<b>Commercial</b>	<ul style="list-style-type: none"> <li>• Less than \$750,000</li> <li>• \$750,000 to \$2 million</li> <li>• \$2 million to \$10 million</li> <li>• More than \$10 million</li> </ul>	Excellence & Merit
<b>Institutional</b>	<ul style="list-style-type: none"> <li>• Less than \$750,000</li> <li>• \$750,000 to \$2 million</li> <li>• \$2 million to \$10 million</li> <li>• More than \$10 million</li> </ul>	Excellence & Merit
<b>Restoration/ Conversion</b>	Project of any size or dollar limit	Award of Distinction
<b>Environmental Achievement</b>	Project of any size or dollar limit	Award of Distinction

\* One submission accepted per division

# SUBMISSION PACKAGE REQUIREMENTS

The following must be enclosed in every submission package for each project entered:

## Completed Submission Form

Please use the form provided on the last page of this brochure. Ensure the following criteria are completed in order for your entry to be accepted. If you are uncertain of which category to enter, please contact Martha George at [mgeorge@gvca.org](mailto:mgeorge@gvca.org)

## Project Narrative

This should be between 500 to 1,000 words. Provide a detailed description of the scope of the project. This should include: type of construction, physical size of project, contract value, calendar, length of project, AND reflect project information based on the judging criteria listed on page 5.

## Your Team

You must provide a spreadsheet with names and contact information (phone, email, address) of ALL Contractors, Subs, Suppliers and Manufacturers of product used on the project. This is required to ensure all winning team members are recognized.

## References

To qualify for the Customer/Trades satisfaction criteria, three letters of recommendation/reference must be provided for each project submission. One must be from the owner/financier. The other two may be drawn from consultants, trades, suppliers or manufacturers.

## Photographs

Minimum of 3 and a maximum of 5 photographs. Minimum size: 4" x 6" prints, or digital images supplied on CD. Include a brief description (caption) for each photograph. Applicants must obtain the rights from their photographer to reprint the photographs without limitations.

Visit  
[GVCA.org](http://GVCA.org)  
for tips, techniques  
and FAQs on how to  
create an effective  
submission.

See page 6 for an easy 3-step guide to completing your submission package.

## CATEGORY REFERENCE GUIDE

### Commercial

Arena  
Auditorium  
Golf Course Clubhouse  
Recreation  
Call Centre  
Bank  
Department Store  
Retail Store  
Supermarket  
Professional Office  
Funeral Home  
Garage/Commercial/Parking  
Hotel /Motel  
Low Rise/High Rise Office  
Restaurant  
Theatre

### Industrial

Warehouse  
Assembly  
Industrial Tool and Supplies  
Manufacturing  
Power Generating  
Mining  
Recycling Plant  
Waste Treatment  
Industrial Strip Mall

### Institutional

Apartment  
Church  
College/School  
Community Centre  
Court House  
Dormitory  
Fire Station  
Gymnasium  
Hospital  
Assisted Living Centre  
(Retirement Home)  
Long Term Care Facility  
Jail – Custodial Facility  
Library  
Police Station  
Post Office  
Town Hall

### Restoration/Conversion

The restoration or conversion/ adaptive reuse of a unique building can make a great contribution to the character, diversity and sense of identity of our urban landscape. Unique projects will be considered.

### Environmental Achievement

For the use of innovative or exemplary environmental technologies, products, designs and construction practices, which serve to protect or improve the environment. LEED projects (Platinum, Gold, Silver and Certified) are also considered.

# CRITERIA FOR SUBMISSION

**The Building Excellence Awards recognize our members who have applied the highest standards and best practices in pursuit of excellence in the construction industry.**

- All submissions must be from current members in good standing of the Grand Valley Construction Association.
- There are no geographic restrictions for Building Excellence Awards submissions.
- All projects submitted must have posted substantial completion between January 1, 2008 and Dec 31, 2009.
- Submissions will be judged by the Building Excellence Awards Adjudication Committee. Decisions of the Adjudication Committee will be final and not subject to appeal.
- If in the opinion of the Building Excellence Awards Adjudication Committee there are no suitable entries, the award will not be given in that category.
- Awards will be presented during the GVCA Building Excellence Awards Gala evening on Friday, April 23, 2010 at Bingeman's in Kitchener.

**Submit your project today!**

**There is an awards category suitable for any project size, dollar value or building function, so please submit an entry – your whole crew will be proud.**

All submissions will be held in strictest confidence.



Our judging panel scores each project on a point system. Please provide complete and detailed information about your project so the judges can make accurate and informed decisions.

### **Customer/Trades Satisfaction** (25 points)

Three letters of commendation/reference must be provided for each project submission. One must be from the owner/financier; one from a trade contractor, and the third may be drawn from a consultant, supplier, or manufacturer. A complete list of contractors, sub contractors, suppliers and manufacturers used on the project must also be submitted.

### **Quality Of Workmanship/ Complexity Of Project** (20 Points)

Highlight any particular aspect of outstanding workmanship. Include any innovative construction techniques. Describe project complexity along with methodology used to overcome the obstacles in order to complete the project; also include the degree of difficulty or extenuating circumstances encountered in completing the project.

### **GVCA Trade Loyalty and Qualification** (20 points)

Were GVCA trade contractors used for this project? Describe the selection process for awarding projects to GVCA trade contractors and suppliers. Team members not currently GVCA members can apply for membership up until January 1, 2010 to be eligible to receive an award.

### **Project Management and Execution** (20 points)

Project management is about effective leadership and managing client relations to everyone's satisfaction. In this section describe personnel management – points are awarded if Gold Seal Certified Estimators, Site Superintendents, Project Managers, and/or Safety Co-coordinators were used. Provide a brief description of the quality control, scheduling and value engineering. Were CCA and CCDC documents used?

### **Safety** (15 points)

Were there any innovative health and safety programs used that were specific to this project? Comment on how the Safety Program was implemented. Submit a copy of your firms CAD 7.

# 3 STEPS TO A SUCCESSFUL COMPLETION OF YOUR SUBMISSION PACKAGE

## 1 Assemble photos

If you don't have suitable photos that clearly show the project in progress and completed, contact the Architect, Design Professional, Engineer and/or the Owner as they usually have photos of the project at various stages, including completion.

## 2 Complete your submission

Complete the Submission Form on the next page and write the 500 to 1,000 word project narrative, following the 5 judging criteria listed on page 5, and the Submission Package Requirements listed on page 3. A template for a project narrative can be downloaded from [www.gvca.org/BEAwards](http://www.gvca.org/BEAwards)

## 3 Meet the deadline

Your completed Submission Package must be at the Grand Valley Construction Association Office, 25 Sheldon Drive, Cambridge, Ontario N1R 6R8 on February 5, 2010 by 4:00 pm, clearly marked "Attention: Building Excellence Awards."

Delivery of Submission Packages:

- A hardcopy by post or courier
- On CD by post or courier
- PDF format emailed to [BEawards@gvca.org](mailto:BEawards@gvca.org)

## Too busy to complete a submission?

If your internal capacity is stretched to the limits, we suggest you hire a professional business writer to help you prepare your submission. GVCA can recommend names of independent third party preparation services. You can always use a completed submission in future marketing efforts – they are that good!

### Submission Preparation:

#### Fee \$495

- Completion of Submission Form
- Interview and professional writing of project narrative, following the category criteria
- Layout and design of final submission, incorporating photographs
- Delivered as PDF file on CD or via email

**Contact Martha George at [mgeorge@gvca.org](mailto:mgeorge@gvca.org) for more information**



# SUBMISSION FORM



## Project Information

Project name:

Projects eligible must have started after January 1, 2008, and have posted substantial completion by December 31, 2009.

## Category

Please select the category of your project:  
(See Category Reference Guide on page 3 of this brochure)

### Commercial

- Less than \$750,000
- \$750,000 to \$2 million
- \$2 million to \$10 million
- More than \$10 million

### Industrial

- Less than \$750,000
- \$750,000 to \$2 million
- \$2 million to \$10 million
- More than \$10 million

### Institutional

- Less than \$750,000
- \$750,000 to \$2 million
- \$2 million to \$10 million
- More than \$10 million

### Restoration/Conversion

- Environmental Achievement**  
Innovative use of construction methods and technology to improve/protect the environment. LEED projects considered.

## Consultants

Prime Consultant:

Architectural Consultant:

Structural Consultant:

Mechanical Consultant:

Electrical Consultant:

Other Consultants:

## Submitter's Information

General Contractor/Construction Manager/  
Design Build Contractor:

Address:

City:

Province:  Postal Code:

Phone:  Fax:

Email:

Name:

Position:

Signature:

## Contributors

You must attach a spreadsheet with the company names, contact information, addresses, email address, telephone numbers of all Prime Contractors, Sub Contractors, Suppliers and Manufacturers who contributed to this project.

*Submit this form, along with your project narrative, including photos and the list/spreadsheet of Sub Contractors and Suppliers who were part of the project to:*

**GVCA Building Excellence Awards**  
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