



Standard Submission Format

This is a standard submission PDF template that can be completed online and printed for submission. Be sure to include your photographs and three letters of reference or commendation along with this submission.

You are not required to use this standard submission template. You may develop an original submission using your company's branding and logo, but must follow the criteria as outlined in the *Call for Entries*.

Submitted by: _____

Project name: _____

Prime Consultant: _____

Architectural Consultant: _____

Structural Consultant: _____

Mechanical Consultant: _____

Electrical Consultant: _____

Other Consultants: _____



Project Summary 750-1000 words

A large, empty rectangular box with a thin black border, intended for the project summary text.



Customer/Trades Satisfaction (25 points)

Three letters of commendation/reference must be provided for each project submission. One must be from the owner/financier; one from a trade contractor, and the third may be drawn from a consultant, supplier, or manufacturer. A complete list of sub contractors must also be submitted.

Check off these boxes if your letters are attached to this submission:

- Owner / Financier
- Trade Contractor
- Consultant / Supplier / Manufacturer



Quality of Workmanship / Complexity of Project
(20 points)

Highlight any particular aspect of outstanding workmanship. Include any innovative construction techniques. Describe project complexity along with methodology used to overcome the obstacles in order to complete the project; also include the degree of difficulty or extenuating circumstances encountered in completing the project.



GVCA Trade Loyalty and Qualification (20 points)

Were GVCA trade contractors used for this project? Describe the selection process for awarding projects to GVCA trade contractors and suppliers.



Project Management and Execution

(20 points)

Project management is about effective leadership and managing client relations to everyone's satisfaction. In this section describe personnel management. Points are awarded if Gold Seal Certified Estimators, Site Superintendents, Project Managers, and/or Safety Co-coordinators were used. Provide a brief description of the quality control, scheduling, value engineering. Were CCA and CCDC documents used?



Safety
(15 points)

Were there any innovative health and safety programs used that were specific to this project? Comment on how the Safety Program was implemented. Submit a copy of your firm's CAD 7.



Photos

Attach 4"x6" photo

Photo description:



Photos

Attach 4"x6" photo

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Photo description:

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Photos

Attach 4"x6" photo

Photo description: