



Grand Valley Construction Association Education

25 Sheldon Drive, Cambridge ON. N1R 6R8
P: 519-622-4822 x20 F: 519-621-3289 E: admin@gvca.org

Construction Project Manager Part 1 – Roles & Responsibilities

This course describes the role and responsibilities of the Construction Project Manager on a project from start to finish. The course covers all duties, office practices and critical functions pertaining to the company and the project.

This is a 30-hour course. It will consist of in-class work and homework assignments.

This course is a must for **Project Managers and Superintendents**.

Presented by: Grand Valley Construction Association

Instructor: Mr. Philip Robilotto, The Halton Construction Institute

When: Six Tuesday Evenings from September 21 through October 26, 2010 from 6:00pm – 9:00pm

Where: GVCA, 25 Sheldon Drive, Cambridge

Cost: \$400.00 per person +HST. Non member price \$700.00 per person +HST.

All course material is included with the price

Gold Seal: Earn Five Gold Seal Credits

Successful completion of this course will enable the student to:

- Identify with the role of the general contractor's project manager and learn how to perform the essential tasks that get the project off the ground and keep it running
- Understand how to serve effectively on a team as a project manager with emphasis on project priorities, team building and decisive thinking
- Gain knowledge on how to think ahead and finish a project on time and within a controlled budget
- Learn how to effectively start up a project, deal with subtrades and avoid legal issues
- Gain insight on how to effectively participate and ultimately chair a construction project meeting

Space is limited, please register early

Registration Form

GVCA

25 Sheldon Drive
Cambridge, ON
N1R 6R8
Email: admin@gvca.org
Phone: 519-622-4822
Fax: 519-621-3289
Web: www.gvca.org

**NO CANCELLATION/
REFUND AFTER:
September 7, 2010**

Company Name

Contact Name

Phone

Fax

Contact Email

Attendee(s)

Attendee(s)

METHOD OF PAYMENT

- Cheque
- Credit Card
- GVCA Account



Member Price: \$400.00

Non-Member Price: \$700.00

_____ Att _____ @ \$ _____ each _____

13% HST (R107447609) _____

Total Due _____

Cardholder

Credit Card # _____ **Exp Date** _____

3 digit security number from back of card _ _ _

The cardholder agrees to pay the issuer of the charge card the amount in accordance with the cardholder's agreement.

Signature