



290 Thompson Dr., Unit 8, Cambridge, ON, N1T 2E3 Tel (519) 740-6062 Fax (519) 740-5198

Construction Estimator

A construction estimator is required by a well respected drywall contractor operating in the City of Cambridge working on commercial, industrial and residential.

Duties:

Prepare estimates for materials, labour and equipment for construction projects based on contract bids, quotations, drawing and specifications.

Advice on tendering procedures, examine and analyze tenders, recommend awards and conduct negotiations.

Update cost and reporting systems.

Maintain and update a directory of suppliers, contractors and subcontractors.

Consult and communicate with engineers, architects, owners, and subcontractors, on addendums, clarifications, etc.

Education:

Completion of a three-year college program in civil, architectural or construction engineering technology.

Qualifications:

Experience:

2-5 years Estimating

Business Software and Computer Applications:

Capable of operating the following: Winest pricing software; proficient use of e-mail and internet; Microsoft Word, Excel, Adobe Acrobat Pro etc.

Essential Skills:

Team player, good communication skills, job task planning and organizing.

Send Resume to:

Cipa Drywall Ltd.

Fax: (519) 740-5198

E-mail: stevefilipovc@cipadrywall.ca



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