

CONSTRUCTION PROJECT MANAGER – ESTIMATOR

Nith Valley Construction (2008) Ltd. is a well respected general contractor operating in the Waterloo Region with the office located in New Hamburg, constructing commercial, industrial, institutional and public projects for over 30 years. We are requiring the services of a full time project manager starting immediately.

DUTIES:

Perform sales calls and work with our clients to develop complete and competitive building proposals. Work with our drafting department to create innovative design ideas.

Prepare estimates for materials, subcontractors, labour and equipment for construction projects based on contract bids, quotations, drawings and specifications.

Examine and analyze subcontractor tenders, conduct negotiations with subcontractors and suppliers and award purchase orders.

Manage multiple projects throughout the construction phase. Conduct onsite meetings with trades and site supervisor to maintain completion and budget goals.

Project sizes from \$500,000 to \$5,000,000.

Minimum Requirements:

- 5-7 years experience as a project manager.
- Capable of operating the following: proficient use of email and internet; Microsoft Word, Excel and Project.
- Team player, good communication skills, job task planning and organizing, skilled analyzer and decision maker, knowledgeable in document use i.e. – building codes, building bylaws, etc., and a continuous learner.

Position will provide an aggressive pay scale and bonus plan structure.

Send Resume to:
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