

SENIOR PROJECT MANAGER

SPEC Construction, a leader in ICI Building Construction and renewal projects in the KW and surrounding areas, is currently looking to add a Senior Project Manager to their highly specialized and successful Design-Build team. They are a well-established, highly reputable company focusing on fulfilling the building construction needs of developers, municipalities and industrial commercial customers in Southwestern Ontario.

Objective: The Senior Project Manager pursues, plans and oversees construction projects and manages subordinates. This is a full-time, permanent position rewarded by a competitive compensation and solid benefits package

Should you meet the qualifications listed below, please send your resume to info@spec-build.com

ESSENTIAL FUNCTIONS/RESPONSIBILITIES:

- Managing large commercial and industrial construction projects, from inception to completion (renovations and new builds)
- Business development: maintaining positive Client relationships and developing new clients for future business growth
- Developing project-specific proposals as required in response to Client/Consultant Requests for Proposals
- Overseeing the tendering process based on plan specifications or design-build proposals
- Developing and monitoring budgets and related documents (purchase orders, change orders, invoices, progress draws, etc.)
- Reviewing construction contracts
- Preparing construction plans and schedules; organizing the labor force
- Communicating and building positive relationships with Site Superintendents, sub-trades, landlords and municipality staff
- Tracking and approving shop drawings
- Identifying potential design and construction problems; problem-solving on the job site
- Chairing site meetings and participating in Client meetings
- Overseeing preparation of project close-out manuals
- Enforcing safety policies
- Motivating the project team to achieve desired results
- Other duties may be assigned as required

REQUIREMENTS:

- University graduate with a relevant college degree (Architectural Construction, Construction Engineering Technology, etc.)
- At least ten years' experience as a Construction Project Manager, experience in design-build and pre-construction capabilities are mandatory
- Strong communication skills
- Excellent leadership abilities
- Proficiency in Microsoft Office and Microsoft Project
- Ability to read blueprints, shop drawings and construction specifications
- LEED experience is an asset
- Experience with AutoCAD is an asset
- Gold Seal Certification is an asset
- General knowledge of the Occupational Health and Safety Act and Regulations, as well as completion of relevant construction safety courses