



25 Sandford Fleming Dr. Unit 3, Collingwood, Ontario L9Y 5A6
Phone: 705-444-0667 Fax: 705-444-0533

Job Title
Site Supervisor

Shertine Construction Ltd., established 1991, is a General Contractor focusing on the ICI sector of construction. School boards are a main client, necessitating a cooperative approach, and working to tight timelines. Shertine prides itself on having long term, strong, relationships with customers, and consultants, as well as having many long-term employees.

Responsibilities and Duties

- Manage construction site to ensure a healthy, safe, work environment.
- Adhere to plans and specifications to meet project expectations in a timely manner.
- Maintain good communications with sub-contractors, staff, and Project Manager.
- Schedule sub-contractors, staff, and material deliveries.
- Monitor and record daily site activities.
- Attend and participate in site meetings to facilitate project requirements.

Qualifications and Skills

- 4-5 years of construction experience, preferably in the ICI sector.
- Ability to read and understand construction drawings and specifications.
- Strong knowledge of construction process through all phases – start up through construction and close out.
- Willingness to take on responsibility.
- Experience in working with staff and sub-contractors in order to monitor and direct their activities.
- Excellent written and verbal communication and interpersonal skills.
- Ability to work with hand tools and small equipment.
- Valid driver's license and ability to get to job site.

To apply please send your resume and a cover letter explaining how you feel you might fit into our team, to l.redmond@shertine.com